



**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
MAHARASHTRA REGIONAL BRANCH**

**भारतीय लोक प्रशासन संस्था  
महाराष्ट्र विभागीय शाखा**

Tel: 2202 4243/2285 4156, Ext. 3430

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Website : [www.iipamrb.org.in](http://www.iipamrb.org.in)

Room. No. 13, Ground Floor, Mantralaya,

Next to Bank of Maharashtra,

Mumbai 400 032.

Dated: 5<sup>th</sup> September, 2024.

**NOTICE**

**THE ANNUAL GENERAL MEETING**

This is to inform you that the Annual General Meeting of the Maharashtra Regional Branch of the Indian Institute of Public Administration under the Chairmanship of Shri Swadheen S. Kshatriya, IAS (Retd.) is scheduled to be held physically on **Friday, the 27<sup>th</sup> September, 2024 at 3.00 p.m.** in Parishad Sabhagraha, 6<sup>th</sup> floor, Mantralaya (Annexe), Mumbai 400 032.

It is requested to kindly attend the meeting preferably in person. However, if anyone is unable to attend the meeting physically, he/she may join the Annual General Meeting online.

The Annual Report & Accounts of 2023-2024 papers will be shared shortly.

  
(Jayraj Govind Chaudhary)

**Executive Joint Secretary**  
Indian Institute of Public Administration,  
Maharashtra Regional Branch,  
Mantralaya, Mumbai 400 032.

To

- 1) Hon. Chairman, IIPA/MRB
- 2) Hon. Secretary, IIPA/MRB
- 3) Hon. Treasurer, IIPA/MRB
- 4) All Members of the IIPA/MRB
- 5) Sharp and Tannan, C.A. (Auditors)



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Room No. 13, Ground Floor, Mantralaya,  
Next to Bank of Maharashtra,  
Mumbai 400 032.  
Dated: 5<sup>th</sup> September, 2024.

**AGM NOTICE**

The 69<sup>th</sup> Annual General Meeting of the Maharashtra Regional Branch of the Indian Institute of Public Administration will be held physically on **Friday, the 27<sup>th</sup> September, 2024 at 3.00 PM** onwards in the Conference Hall, 6<sup>th</sup> floor, Mantralaya 400 032 to transact the following business:-

- 1) Condolence resolution for the deceased Members:  
The Members are requested to intimate to the Branch the names of the Members, who have expired during the year, if any.
- 2) Distribution of prizes of the “Late Shri B.G. Deshmukh Annual Essay Competition” for the year 2023-2024.
- 3) Presentation of Award of the “Late Shri S.S. Gadkari (former Executive Joint Secretary, IIPA/MRB) Memorial Award for Innovation in Public Administration” for the year 2023-2024.
- 4) Election for the post of 4 (Four) Executive Committee Members for the period 2024-2026 under rule 9 & 10 of the Rules & Regulations of the Regional Branch.

Out of the 8 (eight) existing elected Members, the following 4 Members will retire at the 69<sup>th</sup> Annual General Meeting and new Members will have to be elected in their place :-

- |  |                             |
|--|-----------------------------|
| (1) Shri. Satyabir S Dodd, IAS (Retd.) | (2) Smt. Ashwini Bhide, IAS |
| (3) Dr. Prakash Kondekar               | (4) Shri Subodh Kumar       |

The retiring members are eligible for re-election.

- 5) Confirmation of the minutes of the 68<sup>th</sup> Annual General Meeting held on 13<sup>th</sup> October, 2023 (Copy enclosed).
- 6) a) Adoption of the Annual Report of the year 2023-2024 and Audited Statements of Income and Expenditure Accounts for the year 2023-2024 along with Balance Sheet as on 31<sup>st</sup> March 2024.

b) Resolution regarding confirmation of significant accounting policies & notes on Accounts F.Y. 2023-2024.

7) Appointment of Auditors for the year 2024-2025 and fixing their remuneration.

8) Any other business with permission of the Chair.

II) Before contesting an election or nominating any candidate, Members should check their eligibility to vote with reference to the electoral roll available on the website [www.iipamrb.org.in](http://www.iipamrb.org.in) @ Home under heading list of Members click @ more to get the list of Members of Maharashtra Regional Branch. Members desirous of nominating candidates for the election should send the nomination forms duly completed, so as to reach the office of the Regional Branch before 5.00 p.m. on or before **13/09/2024**. Withdrawals in writing by the candidates will be permitted up to 5.00 p.m. on or before **25/09/2024**.

III) Only Members who satisfy the following conditions are eligible to vote or contest an election  
.or  
to nominate another Member for an election:

- i) He / She should have been admitted either as an Ordinary/Life Member before 1<sup>st</sup> June, 2023.
- ii) If he / she is an ordinary Member he/she should have paid his/her subscription for the year 2023-2024 before 31<sup>st</sup> March, 2024.
- iii) Associate and student Members are not eligible to vote or contest for election or to nominate Member.
- iv) Form of Nomination Form No. 1 for election of Member of Executive Committee will be made available on demand.

(Rules of procedure for election are available in the office of the Branch as well as on the website of the Branch for perusal.)

IV) The following papers are enclosed:

- i) Minutes of the 68<sup>th</sup> Annual General Meeting of the branch held on 13<sup>th</sup> October, 2023 with list of Members present.
- ii) Annual Reports of the year 2023-2024 and Audited Statements of Income and Expenditure Accounts for the year 2023-2024 along with Balance Sheet as on 31<sup>st</sup> March 2024.

V) Members who desire to give notice of any propositions to be placed before the Annual General Meeting, are requested to send those to the branch office so as to reach before 5.00 p.m. on or before **18/09/2024**.

VI) Members who have any questions to ask at the Annual General Meeting are requested to send those to the branch office so as to reach not less than 3 days before the date of the meeting.

- VII) Voting for election to the members of the Executive Committee will commence after the distribution of prizes of the Essay Competition and honoring the awardee of the late Dr. S.S. Gadkari (former Executive Joint Secretary, IIPA/MRB) Memorial Award and will close after half an hour to transact further business of the day.
- VIII) The Election work will be carried out by the staff of the branch under the supervision of the Hon. Chairman, IIPA/MRB.

Encls:- As above

*Sd/-*  
**(Vijay Satbir Singh)**  
Hon. Secretary, IIPA/MRB

To,

- 1 All Members, IIPA/MRB
- 2 The Chief Security Officer, Mantralaya Security office with a request to allow the members of the IIPA/MRB to enter Mantralaya for attending Annual General Meeting on production of this notice.

**N.B. Members/ Prize winners are requested to bring the Notice of the Annual General Meeting with them along with their Identity-card or Aadhar card for entry in Mantralaya.**

**Indian Institute of Public Administration  
Maharashtra Regional Branch  
The 68<sup>th</sup> Annual General Meeting**

Date : 13<sup>th</sup> October, 2023 (Friday)  
Time : 3.00 pm  
Venue : 6<sup>th</sup> floor, Parishad Sabhagruha  
Mantralaya (Annexe), Mumbai-400 032.

**MINUTES**

The 68<sup>th</sup> Annual General Meeting of the Indian Institute of Public Administration, Maharashtra Regional Branch, Mumbai was held on Friday, the 13<sup>th</sup> October, 2023 at 3.00 pm in the 6<sup>th</sup> floor, Parishad Sabhagruha, Mantralaya (Annexe), Mumbai-400 032.

Shri Swadheen S. Kshatriya, IAS (Retd.) Hon. Chairman, IIPA/MRB presided over the General Body Meeting. List of members who attended the meeting is enclosed at Annexe-1.

For want of quorum, the AGM was adjourned for half an hour and after that the meeting resumed to transact its business.

At the outset, the Hon. Chairman welcomed the Hon. members and all the participants who joined the meeting. In his opening remarks Hon. Chairman gave brief account of activities and important events organized by the branch during the year 2022-2023 till the date of the AGM including the training programmes conducted, essay Competition held, the proposals received for the Late Dr. S.S. Gadkari Memorial award for innovation in Public Administration, IIPA,MRB & GAD (AR & OM) Mumbai had jointly organized a lecture on the topics "Poshan, Lifelong Health & Administration" by Dr. Rupal Dalal, Prof. CTARA, IIT, Bombay.

While mentioning about the forth coming activities of the Branch, Hon. Chairman informed that :

- a The Indian Institute of Public Administration, Maharashtra Regional Branch & General Administration Department (AR & OM) Mumbai has jointly organized the Late Dr. S.S. Gadkari Annual Memorial Award for innovation in Public Administration 2022-2023 programme on 9<sup>th</sup> June 2023, the Award were presented to:
  - 1 Dr. Mittali Sethi, IAS, Director, Vasantnao Naik State Agricultural Extension Management Training Institute, Nagpur for innovation of "Melghat Migration Tracking System" Subsequently scaled up by the State Government as Maharashtra Migration Taking System

- 2 Shri Ayush Prasad, IAS, Chief Executive Officer, Zilla Parishad, Pune for innovation and implementation of project "Mahalabharti" and "Process Mapping" of 1183 activities of Zilla Parishad, Pune.
- 3 "Late Shri B.G. Deshmukh Memorial Lecture 2023-2024" on "Effective Redressal of Public Grievances" by Shri V. Srinivas, IAS, Secretary to Government of India Ministry of Personnel Public Grievance & Pension Department of Administrative Reforms & Public Grievances and Department of Pension & Pensioner's Welfare on 9<sup>th</sup> June 2023 at Parishad Sabhagruha, Mantralaya, Mumbai.
- b The Indian Institute of Public Administration, Maharashtra Regional Branch & General Administration Department (AR & OM) Mumbai had jointly organized the prelude conference on the topic "*Technology & New Paradigms of Governance*" by Shri Rajesh Gera, Director General, National Information Centre (NIC), Ministry of Elections & Information Technology (MeitY) on 12<sup>th</sup> September, 2023 in the Parishad Sabhagruha, Mantralaya (Annexe) Mumbai.
- c The Branch has issued press note regarding the Late Shri B.G. Deshmukh Annual Essay Competition 2023-2024. The Following topics have been selected for the essay competition:
- 1 G20 : India Tecade
  - 2 Shasan Apalya Dari Yojana
- d We have also sought proposals from the State Government authorities for nominations for the Late Dr. S.S. Gadkari Annual Memorial Award for Innovation in Public Administration-2023-2024
- e We propose to conduct the Training Programmes from January, 2024.
- f We are also planning to organize the "Late Shri Yashwantrao Chavan Memorial lecture-2023-2024

About the financial status of Branch, Hon Chairman mentioned that during F.Y. 2022-2023, we have received Rs.4.90 lakh as grant from the State Government and also Rs.1.00 lakh had received for the F.Y. 2021-2022 thus total Rs. 5.90 lakh. .

The Present financial situation is good & we have accumulated surplus of around 11.56 lakhs. We have to spend accumulated surplus income of the previous years on the objective of the trust within next 2 years. He requested the honorable members to give suggestions in this regard. He also informed that we propose to update Library

Thereafter the Hon. Chairman conducted the proceeding of the meeting as per agenda.

#### 1. Condolence:

The Hon. Chainman called the names of the departed members known to the Branch a)

Dr. N.H. Atthreya, IIPA Life member no-1259 who passed away on 19.6.2020, b) Shri Sharad G. Kale, IIPA life member no-1909 who passed away on 31.3.2023. & c) Shri B.N. Kamble, IIPA Life member no-1935) who passed away on 29.07.2023, One-minute silence as a mark of respect to the departed souls was observed. It was resolved that this meeting expresses its profound sense of sorrow and grief on passing away of the above members and decided to convey its heart-felt condolence to the bereaved families.

**2. Distribution of prizes of the Late Shri B.G. Deshmukh Annual Essay Competition-2022-2023.**

The Hon. Chairman honoured the following winners by presenting them cheque and certificate of appreciation.

*First Prize - a cheque of Rs. 7500/- & certificate of appreciation to Smt. Ashwini Anil Kulkarni from Nagpur for her essay on "Evolving Role of Women in Leadership and Society". (Sent by speed post)*

*First Prize - a cheque of Rs. 7500/- & certificate of appreciation to Smt Pratibha Narvekar, from Pune for her essay on "Changes & Challenges in City Governance in Maharashtra".*

*Second Prize - a cheque of Rs. 6000/- & certificate of appreciation to Shri Nilesh Sudhakar Dhawad, from Nagpur for his essay on "Changes & Challenges in City Governance in Maharashtra". (Sent by speed post)*

*Third Prize- a cheque of Rs.3500/- & certificate of appreciation to Smt. Seema Sarvottam Gavaskar, from Pune for her essay on "Evolving Role of Women in Leadership and Society". (Sent by speed post)*

*Third Prize- a cheque of Rs.3500/- & certificate of appreciation to Shri Prashant Suresh Waman, from Pune for his essay on "Changes & Challenges in City Governance in Maharashtra".*

The meeting congratulated all the prize winners.

**3. Election to the post of (3) Three office bearers of the Branch for year 2023-2025 under the rule 9 & 10 of the Rules and Regulations of the Branch since the term of the following 3 office bearers is ending the 68<sup>th</sup> AGM.**

- 1) Hon. Chairman- Shri Swadheen S. Kshatriya, IAS (Retd.)
- 2) Hon. Secretary- Dr. Vijay Satbir Singh, IAS (Retd.)
- 3) Hon. Treasurer- Shri Vikas V. Deodhar

Since the Branch received the following 3 (Three) nominations only for 3 (Three) vacant posts of the office bearers:

- 1) Shri Swadheen S. Kshatriya for the post of Hon. Chairman
- 2) Dr. Vijay Satbir Singh for the post of Hon. Secretary

- 3) Shri Vikas V. Deodhar for the post of Hon. Treasurer

The Hon. Chairman declared that

- 1) Shri Swadheen S. Kshatriya, IAS (Retd.) is elected unopposed on the post of Hon. Chairman of IIPA/MRB for the period 2023-2025.
  - 2) Dr. Vijay Satbir Singh, IAS (Retd.) is elected unopposed on the post of Hon. Secretary of IIPA/MRB for the period 2023-2025.
  - 3) Shri Vikas V. Deodhar is elected unopposed on the post of Hon. Treasurer of IIPA/MRB for the period 2023-2025
4. Election for 4 (four) the Executive Committee Members for the year 2023-2025 under rule 9 & 10 of the Rules and Regulations of the Branch. Out of eight existing elected members, the following 4 (four) Members will retired at the 68th Annual General Meeting and new Members will have to be elected in their places:
- 1) Shri Suresh Joshi, IAS (Retd.)
  - 2) Shri Pramod Shah
  - 3) Dr. Pradeep Londhe
  - 4) Dr. S.V. Ratnaparkhi

Since the Branch has received only 4 (four) nominations for the 4 (four) vacant posts of Members of the Executive Committee, The Hon. Chairman declared that the following 4 (four) Members have been reelected unopposed on the Executive Committee of IIPA/MRB for the period 2023-2025.

- 1) Shri Suresh Joshi, IAS (Retd.)
- 2) Shri Pramod Shah
- 3) Dr. Pradeep Londhe
- 4) Dr. S.V. Ratnaparkhi

The meeting congratulated all the above Members.

5. Confirmation of the minutes of the 67<sup>th</sup> Annual General Meeting held on 29<sup>th</sup> September, 2022.

As there were no comments from the members on the minutes of 67<sup>th</sup> AGM, the Hon. Secretary moved the following resolution. The resolution was passed unanimously.

**Resolution**

The minutes of the 67<sup>th</sup> AGM as circulated in the meeting were confirmed.

Proposed by- Shri Pramod Shah

Seconded by- Shri S. S. Dodd, IAS (Retd.)

- 6 a) Adoption of Annual Report of the F.Y. 2022-2023 and Audited Statements of Income and Expenditure Accounts for the F.Y. 2022- 2023 along with



**Balance sheet as on 31.3.2023.**

- b) **Resolution regarding confirmation of significant accounting policies & notes on accounts F.Y.2022-2023.**

The Hon. Chairman moved the following resolutions for adoption. The resolutions were passed unanimously.

**Resolution**

- a) Resolved that the Annual Report for the F.Y. 2022-2023 & audited statements of Income and Expenditure Accounts for the F.Y. 2022-2023 along with balance sheet as on 31.3.2023 of the Maharashtra Regional Branch of the Indian Institute of Public Administration be and are hereby approved and adopted.
- b) Resolved that the resolutions regarding confirmation of significant accounting policies & notes on accounts for the F.Y.2022-2023 be and are hereby approved and adopted.

Proposed by- Dr. Pradeep Londhe,

Seconded by- Shri Subodh Kumar

- 7. Appointment of Auditors for the F.Y. 2023-2024 and fixing of their remuneration.**

The Meeting appreciated the work done by the firm M/s Sharp and Tannan, Chartered Accounts, Mumbai and resolved that M/s Sharp and Tannan, Chartered Accounts, Mumbai be continued as auditors of the Branch for the F.Y. 2023-2024 on the remuneration @ Rs. 21,000/- + Applicable GST.

Proposed by- Dr. S.V. Ratnaparkhi

Seconded by- Shri V. Ranganathan, IAS (retd.)

- 8. Other points raised and deliberated in the meeting were as below :**

1. Hon. Chairman read out the two suggestions made by Hon. Member Shri M. Subramanian, IAS (Retd.) Former Secretary to Govt. of India.
- 1) Launching the "Late Shri S.B. Chavan Memorial Annual Award" for distinguished services in the field of public administration in Maharashtra.
- 2) Annual Award of the "Dr. V. Subramanian Memorial Prize to the best doctoral dissertation submitted to one of the recognized universities in Maharashtra on subjects related to public administration.
2. Hon. Members Shri Ratnaparkhi and Shri T. Singaravel supported the above suggestion. Hon. Chairman declared that the suggestions would be further examined

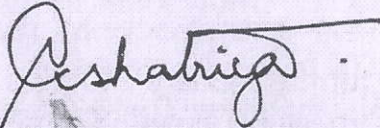
by the Executive Committee.

3. Regarding Cuprous Funds, Hon. Member Shri V. Ranganathan Suggested that we may study how MMRDA invests Surplus funds in Corpus. He also suggested that MRB should increase the prize amount for essay Competition and Dr. S.S. Gadkari Award substantially.
4. Hon. Member Shri Pramod Shah suggested that MRB may organize joint programmes with other organization like Indian Merchants Chamber.
5. Hon. Member Shri S.S. Dodd pointed out to the need to enhance the honorarium being paid to MRB Staff. Hon. Chairman stated that this suggestion will be examined by the Executive Committee.

The meeting concluded with a vote of thanks to the chair.

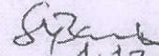
✓ Draft minutes for approval please

Approved.



Hon. Chairman, IIPA/MRB

1<sup>st</sup> DEC 2023.

  
4.12.2023  
(Shashank Y. Barve)

Acting Executive Joint Secretary

Annexe-1.

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION  
MAHARASHTRA REGIONAL BRANCH

Subject :- The 68<sup>th</sup> Annual General Meeting of the Maharashtra Regional Branch of the Indian Institute of Public Administration on 13<sup>th</sup> October, 2023 at 3.00 p.m. in the Conference Hall, 6<sup>th</sup> Floor, Mantralaya, (Annexe), Mumbai-400 032.

ATTENDANCEROLL

Sr. No.	Name & Membership Number Life / Ordinary	Life / Ordinary Membership
1	Shri Swadheen S. Kshatriya, IAS (Retd.) Hon. Chairman, IIPA/MRB	Life Member
2	Shri Vikas V. Deodhar, Hon. Treasurer, IIPA (MRB)	Life Member
3	Shri Satyabir S. Dodd, IAS (Retd.)	Life Member
4	Shri Govind Swarup, IAS (Retd.)	Life Member
5	Shri V. Ranganathan, IAS (Retd.)	Life Member
6	Dr. J.M. Phatak, IAS (Retd.)	Life Member
7	Shri T.R. Ghoble	Life Member
8	Shri Subodh Kumar	Life Member
9	Dr. Pradeep B. Londhe	Life Member
10	Shri Pramod Shah	Life Member
11	Shri Divakar B. Prabhudesai	Life Member
12	Shri Thiagarajan Singaravel	Life Member
13	Dr. S.V. Ratnaparkhi	Life Member
14	Shri K.S. Shinde	Life Member